

LHS Rebel Band Booster Executive Board

May 8, 2023

6:00pm/LHS Band Hall

Board Members/Committee Chairs in Attendance:

Amber Pena, President
Christina Valencia, Vice-President
Jennifer Washam, Fundraising Coordinator
Olga Padilla, Hospitality Coordinator
Katy Reid, Membership/Volunteer Coordinator
Helga Hoban, A/P Treasurer
Jeanette Reyes, A/R Treasurer
Larry Lozano, Communications Officer
Samantha Burgess, Uniform Committee Chair
Jessika Ramirez, Cologuard Liaison
Robert Pena, Pit Boss
Traci Tercero, Secretary
Grace McElhaney, Upcoming Water Committee Chair
Stacy Pitts, Upcoming Fundraising Co-Chair
Miriam Ramos, Upcoming Hospitality Coordinator
Kristen Morcom, Upcoming Secretary
Cyndi Holt, Upcoming Color guard Liaison

Directors in Attendance:

Steven Dojahn
Morgan Marin

Proceedings:

- Meeting called to order by Amber Pena at 6:01pm
- February meeting minutes were reviewed, and approval was motioned by Larry Lozano and seconded by Dina Higginbotham

Fundraising Update (Jennifer Washam):

- Fundraising
 - Jennifer is planning to meet with representatives from a company called Just Fundraising- they have 30+ ideas for brochure fundraising (Mr. Dojahn asked for Jennifer to ask how the products are delivered and how much time will be required to sort)
 - Texas Roadhouse Roll fundraiser will be coming for Thanksgiving
 - Discussed the need to have more fundraisers next year due to the increased cost of the band trip next year
 - Will start planning the profit-sharing nights soon
 - Still have 22 chocolate boxes outstanding (12 students) and 11 popcorns outstanding (7 students)
 - Popcorn fundraising did well (placed two orders)

Payables Treasurer Report (Helga Hoban):

- Submitted the new budget for next year

- Will be splitting the budget in to two parts starting next year- Program Budget (includes items related to the marching show, clinicians, etc.) and the Operating Budget (includes booster expenses)
- Approval was motioned by Katy Reid and seconded by Jennifer Washam (none were opposed)
- Budget items discussed:
 - Next year the band will wear “power tops” instead of the regular tops
 - The props will be purchased instead of parent built next year
 - The Henshaws will continue as show designers/coordinators next year
 - Funds transferred to student trip
 - Sponsorships are the biggest income item (helps with operating costs)- will be due August 1st
 - Individual student picture sitting fee
 - Removed the visiting team baskets and bereavement (will move to parent volunteers)
 - Reduced the awards line item
 - Removed part of the color guard uniform (students will buy)
- Mr. Dojahn reviewed what items MISD pays for:
 - Drill Designer Fee (\$15,000)
 - Student Meals (\$76,000)
 - General Supplies- sheet music, drum major podiums (\$21,000)
 - Travel Fees (\$77,000)
 - Student Lodging (\$6,000)
 - Contest Fees (\$9,800)
 - Instrument Repair Fees and Miscellaneous Supply Fees (\$13,000)
 - Contracted Services (\$15,000)
 - Total: \$219,000
- Discussed that we have a ten-month cash reserve and need to come up with a project to use some of the reserve
 - If MISD does not cover the drum major podiums, this will be first
 - New carrier for the tech board
 - Director stand
- Uniform changes were discussed
 - Discontinuing the band polo and traditional under uniforms
 - Will wear the show shirt and certain color athletic shorts
 - Caps no longer be required, but no other caps allowed

Receivables Treasurer Report (Jeanette Reyes):

- Submitted a monthly report on deposits in March and April
 - Band Assessments- \$2,196.72 (Mar) \$1,855.00 (Apr); Guard Assessments- \$0.00 (Mar) \$250.00 (Apr)
 - Year-to-date: \$122,531.08 (budgeted \$134,500)
 - Winterguard Assessments- \$1308.00 (Mar) \$1176.00 (Apr)
 - Indoor Percussion Assessments- \$951.00 (Mar) \$1203.00 (Apr)
 - Fundraising- \$3,113.00 (Mar) \$707.00 (Apr)
 - Meals- \$0.00 (Mar) \$1195.60 (Apr)
 - Banquet- \$0.00 (Mar) \$767.00 (Apr)
 - Pre-UIL- \$800.00 (Mar) \$200.00 (Apr)
 - Travel- \$4762.86 (Mar) \$0.00 (Apr)
 - Spirit Sales- \$245.00 (Mar) \$0.00 (Apr)
 - Semi-Trailer Campaign- \$12,317.00 (Mar) \$10,000 (Apr)
 - Indoor Stuff- \$380.00 (Mar) \$1961.60 (Apr)
 - Total Deposits- \$26,073.58 (Mar) \$19,314.60 (Apr)

- Assessment payment update
 - Fall Assessments
 - Fully Paid- 153 (72.5%)
 - >\$200 Paid- 14 (6.6%)
 - <\$200 Paid- 22 (10.4%)
 - No Payments- 22 (10.4%)
 - Winter Ensemble Assessments
 - Fully Paid- 31 (72%)
 - >\$250 Paid- 11.6%
 - <\$250 Paid- 9.3%
 - No Payments- 7%
- At tonight's general meeting, we will make a push to have parents sign up for ACH payments (next year trip payments will go through the boosters to make sure assessments are paid before going on the trip)
- The Hotel/Motel Tax Grant application will be reviewed tomorrow (looks promising- potential \$60,000 grant)

Vice President Report (Christina Valencia):

- Band Banquet Update
 - Currently 116 tickets have been sold
 - Working on programs (waiting on award names)
 - Decorations have been ordered and the committee will meet on Thursday, May 18th at 5pm to decorate the venue
 - Menu has been finalized (fajitas)
 - Discussed the need to have security officers to keep the kids out of trouble
 - Larry was asked to develop a slideshow to play in the background during the banquet
- Doug Russell Pool has been reserved for a social event on July 22nd (Summer Band Kickoff)
- Next year there will be a Social Coordinator student to help plan social events

President Report (Amber Pena):

- Semi-Trailer fundraiser update- we are at 50% of our goal (\$50,000) -discussed expanding the advertising sales
- Requested volunteers to serve on the financial audit committee- Katy, Larry and Samantha stepped up to help
- Discussed changes to the sponsorship form
 - Added Jazz Band concert as an option for the gold and platinum sponsors (previously was only a marching band performance)
 - Added two complimentary tickets to band banquet
- Cleaning day scheduled for this Saturday and asked for help to come 9-12noon
- Alumni Association Update
 - Pushing out through Facebook initially and dues will be \$50 annually (half to pay for items they receive and the other half to go for scholarships)
 - We will have a alumni football game and a quarterly newsletter with a Director's note, Booster President note, student note and possibly an alumni spotlight section
 - Amber has reached out to Norm Johnson to possibly design magnets to be given out with dues payment
 - The registration form will go out the first week of June with memberships active from August 1st- August 1st
 - Discussed the importance of making the first year as organized as possible to set a good tone for the program
- Amber wants to have a board retreat to discuss items that didn't work or worked well last year (will send out a poll with scheduling possibilities)

- The new board will be introduced and voted on at the General Booster Meeting after the conclusion of this meeting

Membership Report (Katy Reid):

- Reported that Raptor will send out an email when it is time to renew volunteer application

Uniform Report (Samantha Burgess):

- Asked for more information on the new power tops

Hospitality Report (Olga Padilla):

- Nothing new to report

Pit/Props Report (Amber/Robert Pena):

- Discussed still trying to sell props (have one interested buyer)

Colorguard (Jessika Ramirez):

- Nothing new to report

Communications Report (Larry Lozano):

- Updated how many senior information forms received (still need 16)
- Amber asked for Larry to send out a reminder for the senior boards (band banquet)
- Facebook analytics look great (we are reaching people)

Director Reports

- Mr. Dojahn
 - The band practice lot will be resurfaced/repainted to have a safer field for the students (MISD has approved, and the project is currently out for bid)
 - Thanked the incoming and outgoing board members for their service
- Ms. Marin
 - Cologuard grew from 6 to 21 members on Friday (currently doing auditions)
 - Freshmen band doing well, and the directors are excited to reveal next year's marching show at the General Booster Meeting later tonight

Meeting was adjourned at 7:14pm

Submitted by Traci Tercero
Booster Board Secretary