

LHS Rebel Band Booster Executive Board

July 11, 2022

6:00pm/LHS Band Hall

Board Members in Attendance:

Amber Pena, President

Christina Valencia, Vice President

Dina Higginbotham, A/R Treasurer

Helga Hoban, A/P Treasurer

Jennifer Washam, Fundraising

Traci Tercero, Secretary

Samantha Burgess, Uniform Chair

Robert Pena, Pit/Props Chair

Others in attendance:

Steven Dojahn, LHS Band Director

Proceedings:

- Meeting called to order by Amber Pena at 6:03 pm
- No minutes were available for review (last meeting was the Board Retreat)

Fundraising Update (Jennifer Washam):

- Spirit wear shirts to sell at Rebel Muster have been ordered (then, an order will be made based on those sales for the Meet the Rebels event)
- Discussed finding an alternative fundraiser to the Snap! Raise fundraiser platform in order to avoid the 20% fee- will continue to research options
 - Give Lively
 - Givebutter
 - Self-administering
- Restaurant Profit Sharing
 - Discussed moving the day to Wednesday, but the consensus was to keep on the third Thursday of each month
 - Helga recommended adding Bubba's restaurant and Kendra Scott jewelry to the list
- World's Finest Chocolate order has been placed and will arrive sometime in October (Mr. Dojahn asked to be given a heads up when the specific date has been set so he can be ready to receive the order)
- Summer Band Concert Fundraiser- August 19th
 - Ideas discussed: dinner, drinks, ice cream, popsicles, popcorn, snow cones
 - Settled on popcorn, drinks, and possibly snow cones in the LHS courtyard
 - Helga will investigate borrowing a popcorn machine
- Sunshades are on order and hopefully they will be available in time for sale at the Summer Band Concert

Receivables Treasurer Report (Dina Higginbotham):

- Outstanding balance from outgoing Seniors: \$3531.50
- Outstanding balance from current Seniors: \$9966.13
- Dina asked if she could call parents with outstanding balances and Mr. Dojahn suggested starting with a letter (MISD will possibly cover the postage)
- Mr. Dojahn will post a list of new students in the Google Drive so that they can be added into Charms

- Discussed mailing monthly statements to parents instead of e-mails from Charms
 - The statements would be in an easy-to-understand format
 - MISD might possibly cover the postage for these as well

Payables Treasurer Report (Helga Hoban):

- Received donations from ConocoPhillips, Community National Bank, and others totaling \$10,000
 - Purchased new water coolers
 - Looking on getting an estimate for trailer wraps
- Working with our bank to set up ACH payments for parents
 - Purpose: to decrease PayPal fee payments
 - Also agreed to pass fees along to the payor if they do use PayPal for payments
- After the meeting, Helga submitted a memorandum outlining year-to-date operating expense and budget comparison (attached as an addendum)

Vice President Report (Christina Valencia):

- Platoon Parent Update
 - Need eight parents to be involved
 - Discussed partnering board members with the parents for support
 - Requirements will be revised and scaled back to hopefully facilitate participation
 - Will be discussed at the upcoming parent meeting on August 4th
 - Board Member Volunteers:
 - Amber- Saxophones
 - Traci- Baritones/Tubas
 - Christina- Indoor Percussion
 - Jessika- Color Guard
- Homecoming
 - Working on acquiring a convertible
 - Car signs will need to be replaced
 - Mum supplies will be picked up this weekend (designer asked for next year's order to be placed in January or February due to supply issues)
 - Senior Mom mums to be used for Homecoming and Senior Night (Samantha will try and get pics of the Seniors in their uniforms during fittings)
- Spirit Sticks
 - This year, personalized sticks will be given at each game (one for each grade level and one for a section)

President Report (Amber Pena):

- Amber has been going through registration paperwork and working to streamline the process (will post on the website by July 25th)
- Discussed having payment nights on Tuesdays (at Grande) and Thursdays (at LHS) throughout marching season
- Announced Executive Board Meeting schedule for 2022-23
 - August 15th, September 12th, October 10th, November 14th, December 12th, January 9th, February 20th, March 20th, April 17th, and May 8th
 - General Booster meetings will take place after every board meeting except for the months of August and December

Membership Report (given by Amber):

- Volunteer sign-ups have been sent out for Rebel Muster and the Pancake Breakfast
- Will set up a membership/volunteer table at Extravabandza to reach out to parents and answer questions

Uniform Report (Samantha Burgess):

- Working on volunteer fitting help sign-up for Extravabandza
- Will pull students from class, if needed
- New hat boxes and drum major uniforms have been ordered (1/3 paid by MISD, 1/3 paid by LHS, 1/3 paid by Boosters)
- Summer uniform caps have also been ordered

Hospitality Report (given by Amber):

- Sam's Club Card
 - Due to issues with the name on the account, a new account will be opened after the current one expires next week
 - When the new account has been opened, Olga will shop for snacks

Pit/Props Report (Robert Pena):

- Met with Tom Blasé for advice about building oil derrick props
- Will next meet with Daniel Burgess
- Discussed the need for a new drum major stand (Mr. Dojahn will investigate possibilities)

Communications Report (given by Amber):

- Discussed having section "bands" built in the Band App so that the Platoon Parents can replace the current parent chat

Director Report (Steven Dojahn):

- Thanked the board for their commitment and hard work for the band
- Announced the hiring of a new Assistant Band Director
 - Mr. Avila is a sax player coming from Crockett Middle School in Odessa
 - Mr. Avila will oversee the Color Guard program, but a Tech still need to be hired (will post the need on FB)
- Mr. Connell and Ms. Marin will be returning (Ms. Marin will be on maternity leave until around Homecoming)
- The band hall will be open at lunchtime this year

New Business:

- Helga reported that 1-to-1 tutoring wants to revive their program and pilot tutoring for our band students to help with eligibility (they are partnering with the Midland Hispanic Chamber of Commerce and Dr. Angelica Ramsey)
- Discussed using the Facebook platform to collect donations (i.e., market it as a memorial donation for Randy Storie)- Amber will investigate sending in an application to do this
- Platoon Parties will be limited to two per semester
- Show shirts will be designed by the directors again this year (the show name is still up in the air)
- Amber asked that the Leadership Group work on designing the senior shirts next week
- Clarification was given regarding the ordering of the Junior High Band shirts
 - The booster club orders these each year
 - An inventory will be done on the existing stock to determine how many need to be ordered
- Summer Band Activities
 - Discussed having the Volunteer Fire Department or a mobile car wash bring water to splash on the kids (possibly on the afternoon of July 29th)

- Popsicles on August 20th
- DCI San Antonio on July 30th (Regal) and DCI Finals on August 13th (Band Hall)
- Discussed taking Green Acres Putt Putt off the table due to issues with the owner (stemming from last year's visit)
- The Summer Band Party will take place on August 5th from 8-10pm
 - Reaching out trying to find a DJ since ours has retired
 - Will ask parents to bring snacks and drinks
- Other activities discussed:
 - Regal Fun Night (including Junior High Bands)
 - Roller Skating
 - Night at the Park
 - Games at the LHS Courtyard
 - Rockhounds Game
 - Movie in Centennial Park
 - Doug Russell Pool

Next Meeting

- Monday, August 15, 2022, 6pm in the Band Hall

Meeting was adjourned at 8:30pm

Submitted by Traci Tercero
Booster Board Secretary



**LEGACY HIGH SCHOOL BAND BOOSTER CLUB
MEMORANDUM**

TO: All Executive Board Members
FROM: Helga Hoban, A/P Treasurer
DATE: July 11, 2022
RE: Year-to-date operating expense and budget comparison

Year-to-date budget was increased from \$185,100 for the fiscal year 2022, to \$204,900 in the current fiscal year due largely to the increase in cost for the indoor percussion and winter guard programs. The importance of collecting assessment dues promptly will affect the booster's ability to maintain sufficient cash flow. The addition of booster fundraising for corporate donations will also assist efforts to maintain successful programs.

Accounts of significant change include the following:

1. Addition of Public Media - \$1,500 in current fiscal year.
2. Decrease - Banquet - \$1,500 from \$2,000 in prior year.
3. Increase - Indoor Percussion \$21,800 from \$10,000 in prior year.
4. Addition of Uniform caps/hats - \$2,500 in current fiscal year.
5. Addition of Marching Guard Uniforms - \$4,365 in current fiscal year.
6. Decrease - Social Event - \$2,000 from \$3,000
7. Increase - Winter Guard \$18,500 from \$10,000 in prior year.
8. Cost Savings - QuickBooks License - \$2,000 in prior years, \$0 in the current year.
9. Cost Savings - Accompanist Solo & Ensemble - \$2,000 in prior years, \$0 in the current year.

Year-to-date operating significantly exceeding budget items include:
Currently none.